

PRESENTATION TO:

INSTITUTIONAL RESEARCH AND PLANNING COMMITTEE

Administration & Finance

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January 20, 2012



Topic Areas:

- **Business & Financial Services**
- **Information Technology Services**
- **Building & Capital Projects**



Business & Financial Services

The fundamental goal CONTINUES to be to provide the services of accounting, budgeting, procurement, payment, collections, personnel and contracts for the College with services rendered in timely, reliable, efficient and customer friendly manner.



Business & Financial Services

Improved Services by initiating:

- Student On-Line Payments
- Direct Payroll Deductions (Capital Campaign)
- Quarterly Management Reports



Business & Financial Services

Pay Tuition Bills



Convenient & Secure

www.mysunyopt.edu



For further information please contact: Erin Angarola,
Bursar - Room: 935 Phone: (212) 938-5884



Business & Financial Services

- Students can now pay their tuition bills on-line— and DO!

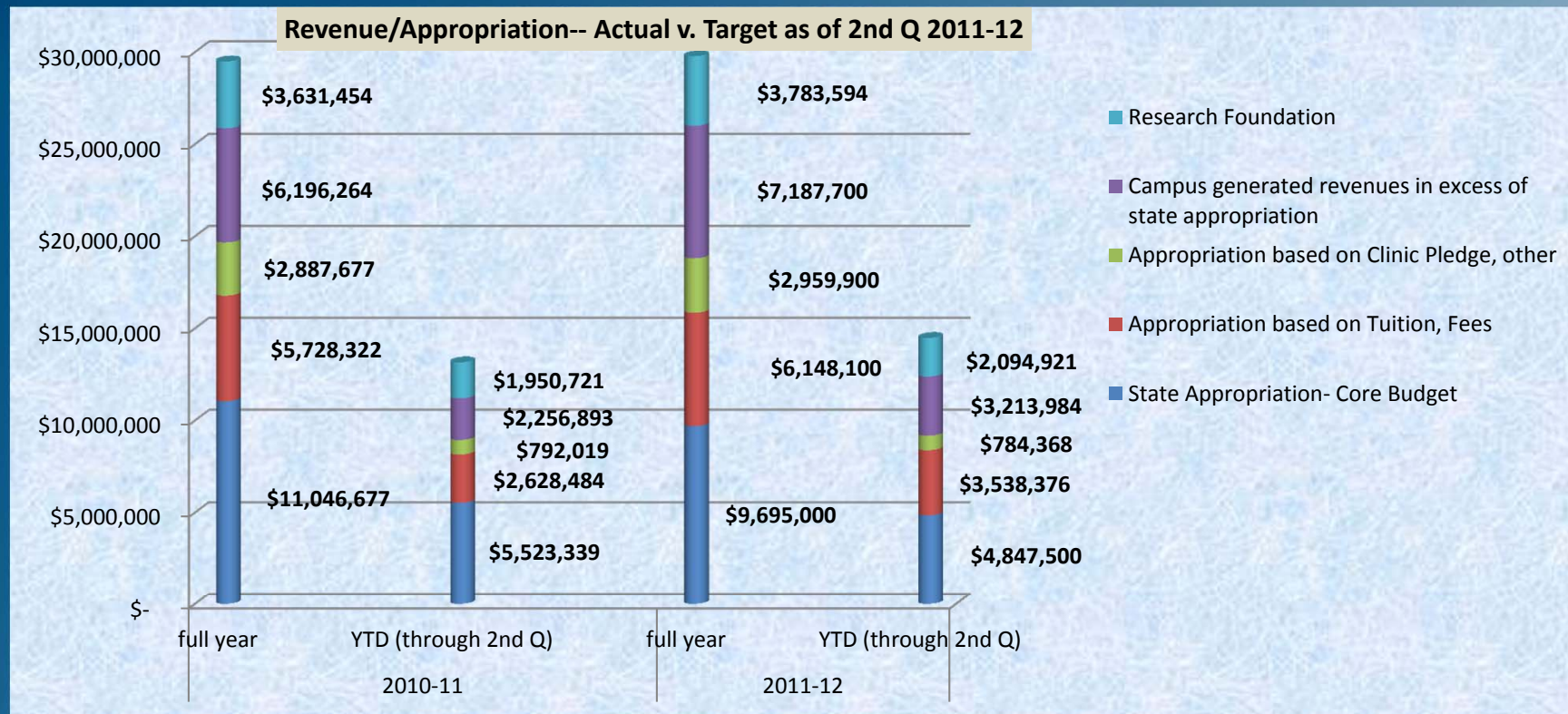
For Spring 2012, students are able to pay their bills on-line via the internal SUNY Optometry website. Currently, of the 140 students who have paid their Spring 2012 bills, 56 or 40% have used the electronic method. Students can also receive their student refunds electronically, directly depositing them in their bank accounts.

- Employees may now have payroll deductions directed to OCNYS (independent of SEFA) -- and they have done so to support the capital campaign.

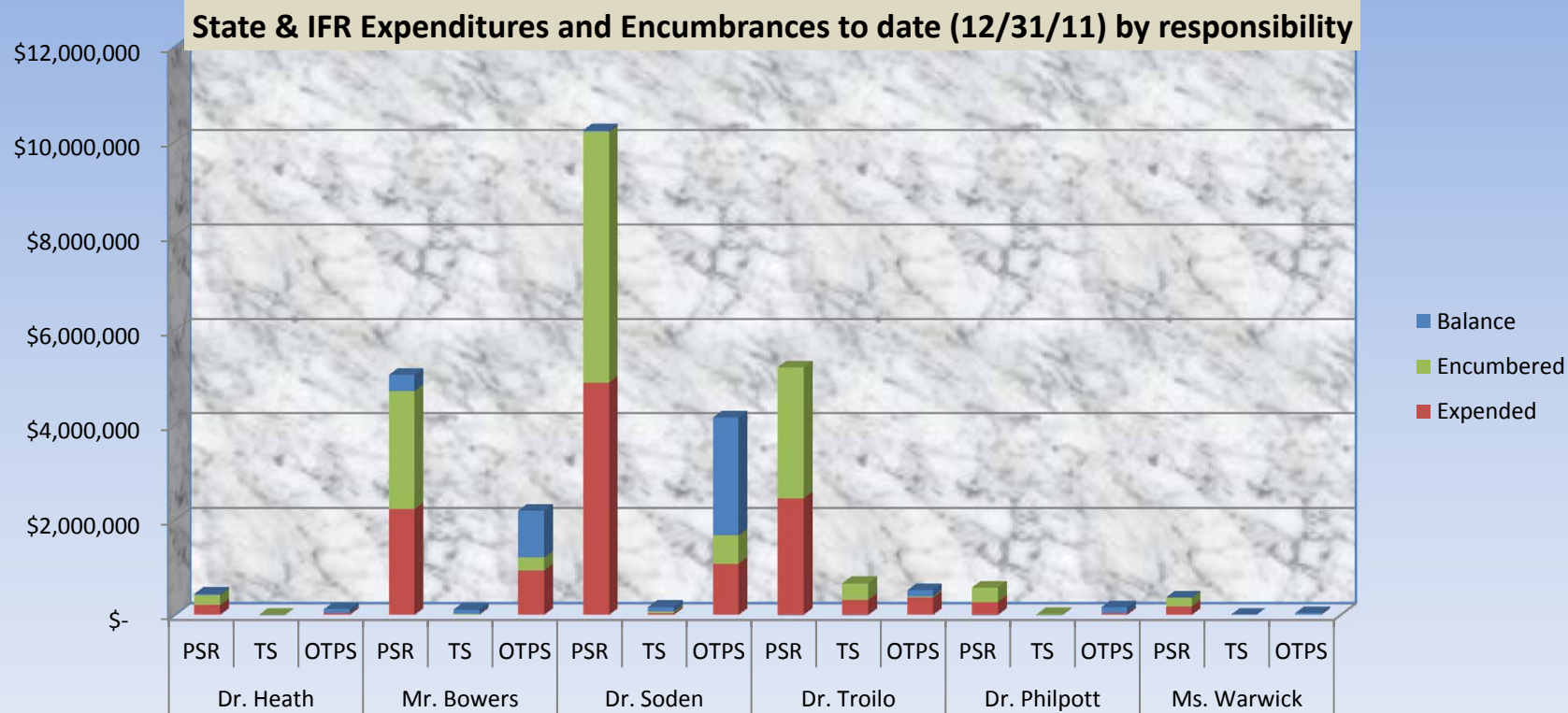
There are currently 6 employees who contribute \$143 per pay period (over \$3700 annually) in this manner- This is in addition to traditional SEFA donations for OCNYS



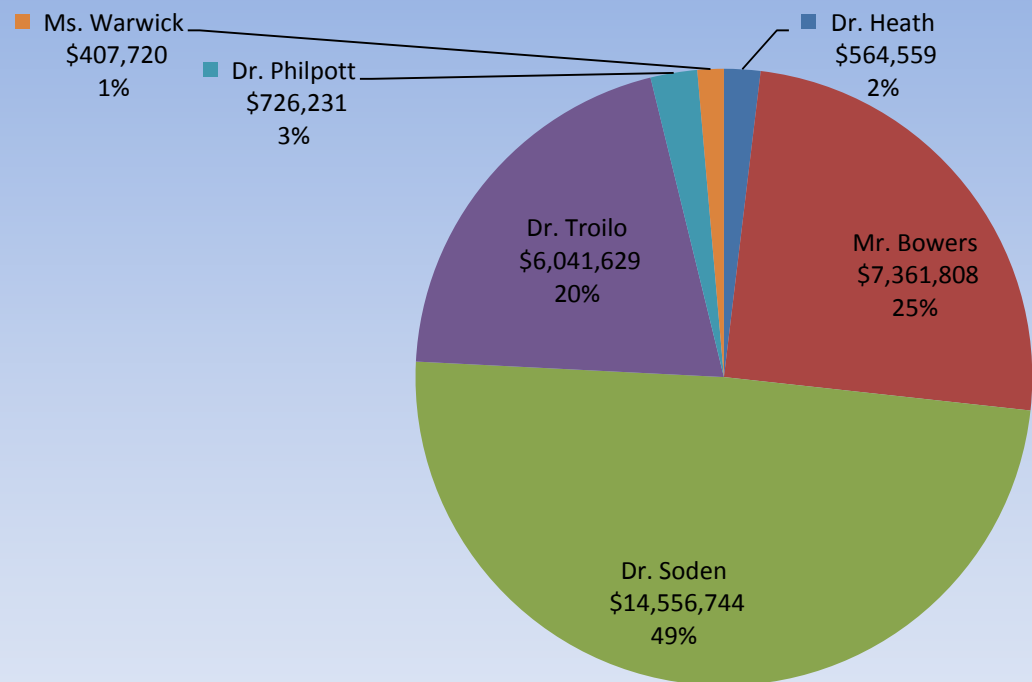
Business & Financial Services



Business & Financial Services



Business & Financial Services

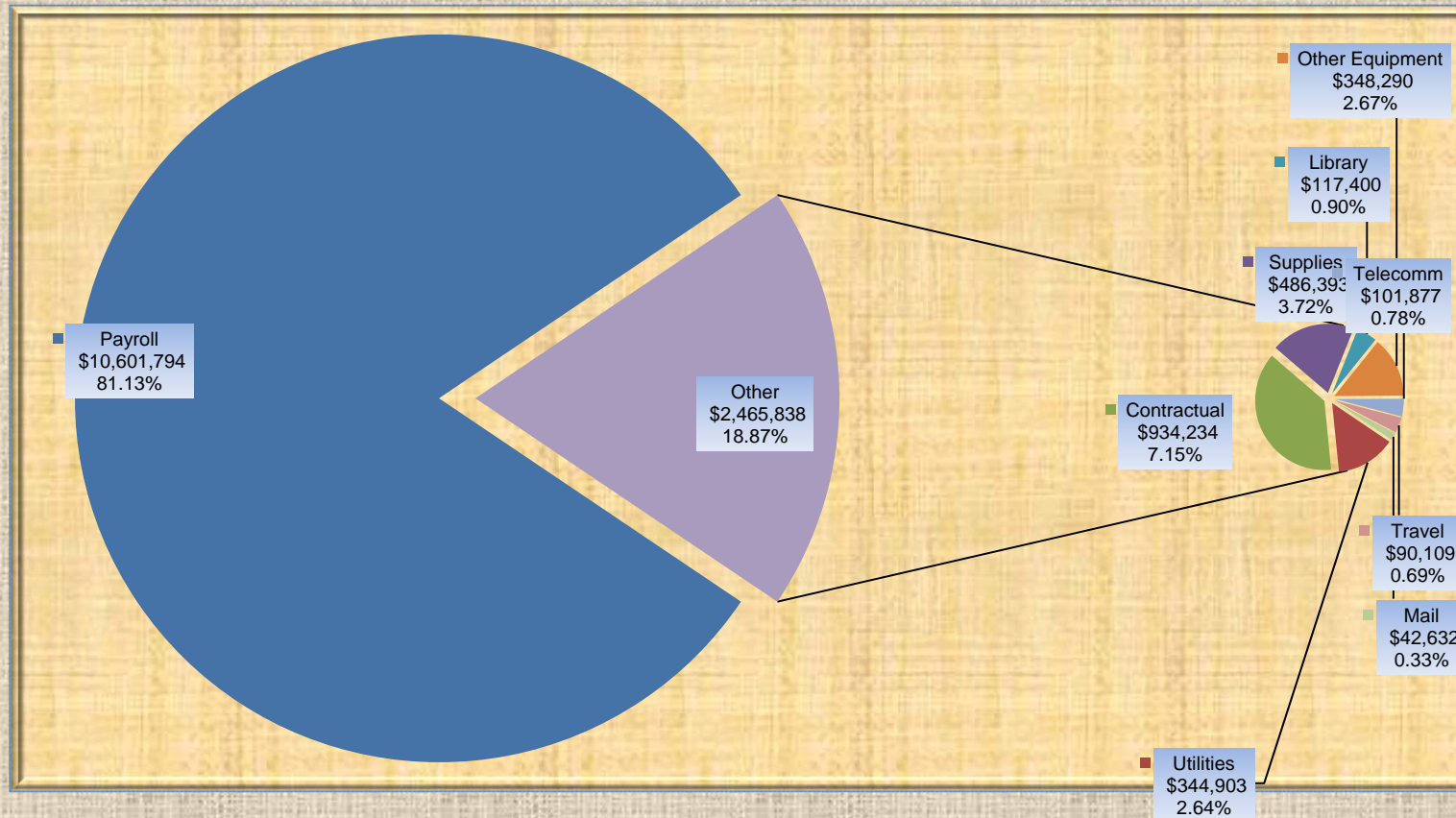


Allocated State & IFR 2011-2012



Business & Financial Services

As of 12/31/11, \$13.1M has been spent from State and IFR funds, this is how it has been spent



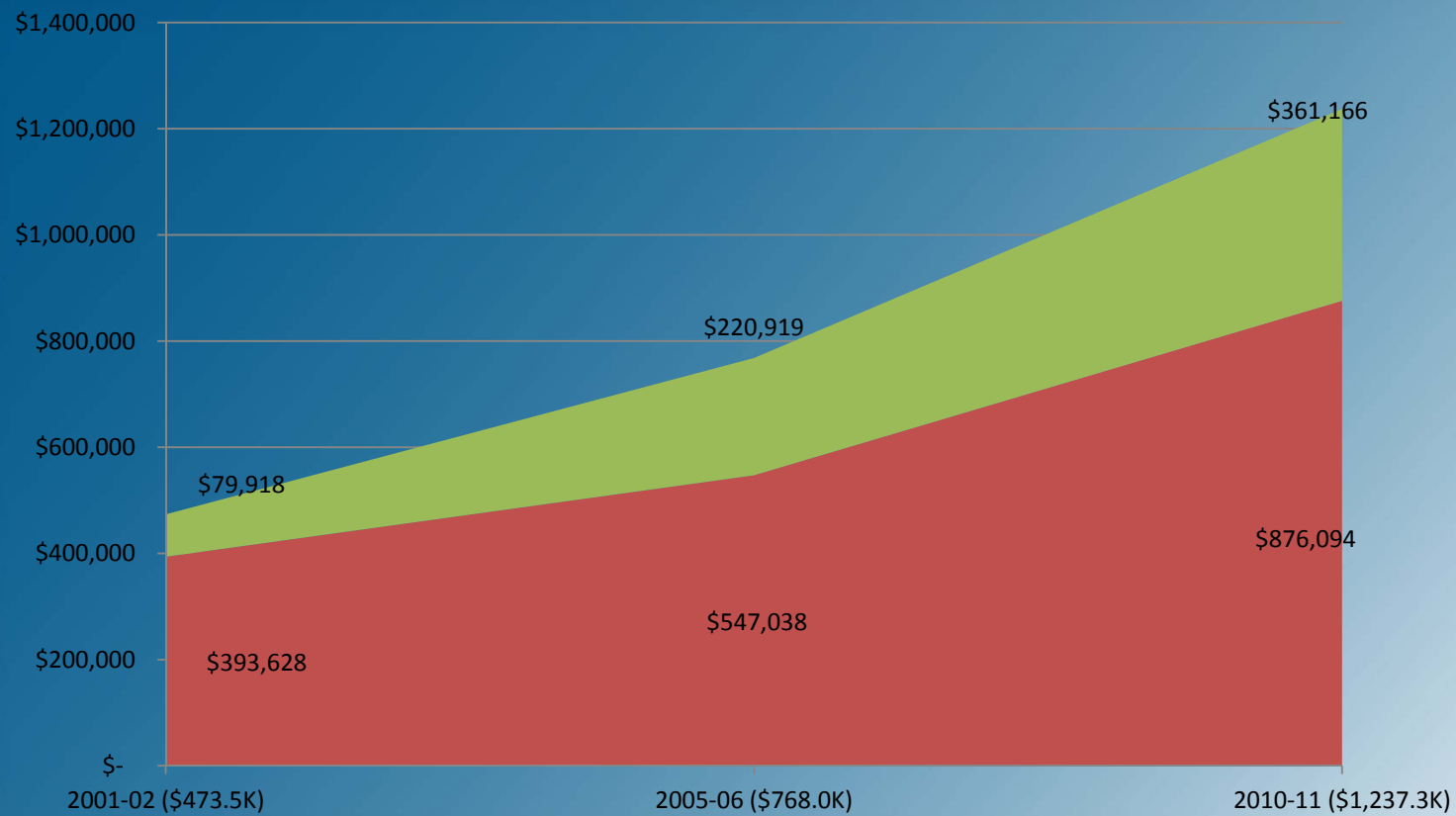
Utilities

Cost of Steam & Electric				Annual Cost		
		Increase	Percent			
2001-02	\$ 473,546					
2005-06	\$ 767,957	\$ 294,411	62.2%			
2010-11	\$ 1,237,260	\$ 469,303	61.1%			
Average Daily Electric Consumption						
2001-02	10667			\$ 393,628		
2005-06	13041	2374	22.3%	\$ 547,038	\$ 153,410	39.0%
2010-11	12407	-634	-4.9%	\$ 876,094	\$ 329,056	60.2%
Average Steam Consumption						
2001-02	342			\$ 79,918		
2005-06	572	230	67.3%	\$ 220,919	\$ 141,001	176.4%
2010-11	744	172	30.1%	\$ 361,166	\$ 140,247	63.5%



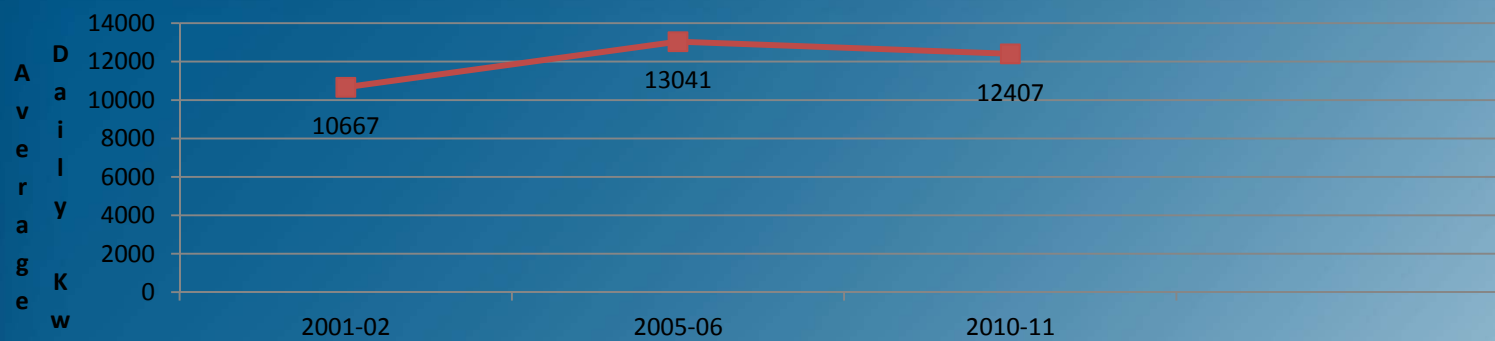
Utilities

Annual Cost of Steam & Electric



Utilities

Electric Consumption



Steam Consumption



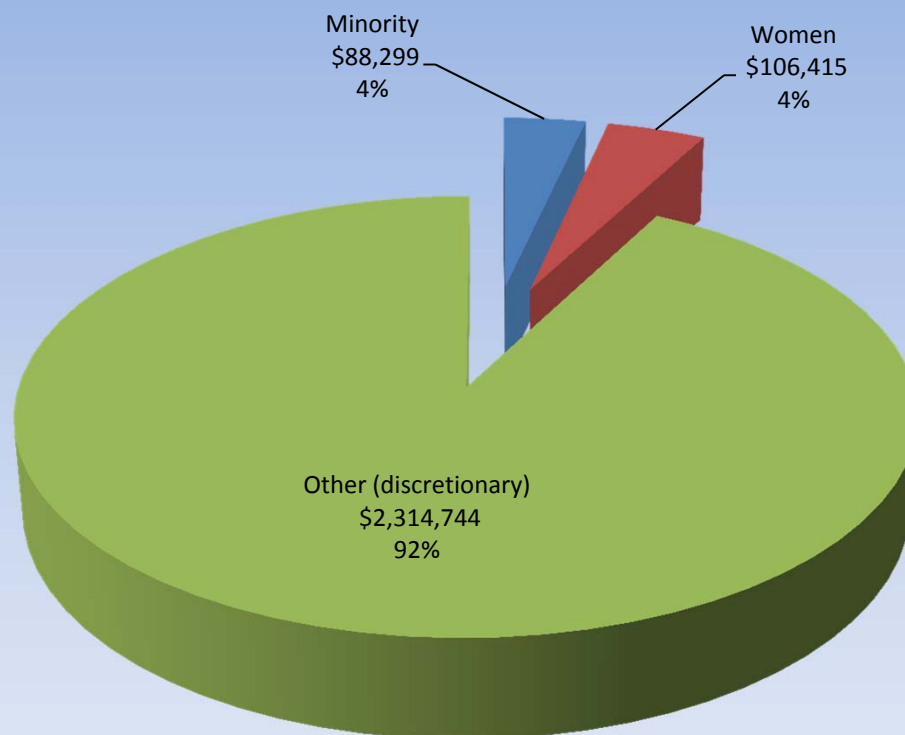
Minority and Women Business Enterprises -- MWBE

Like other NYS legal or regulatory requirements, such as the Internal Control Act, this may have an administrative cost associated with it.

Besides NYS Executive Law Article 15-A, SUNY policy requires a “good faith effort.”



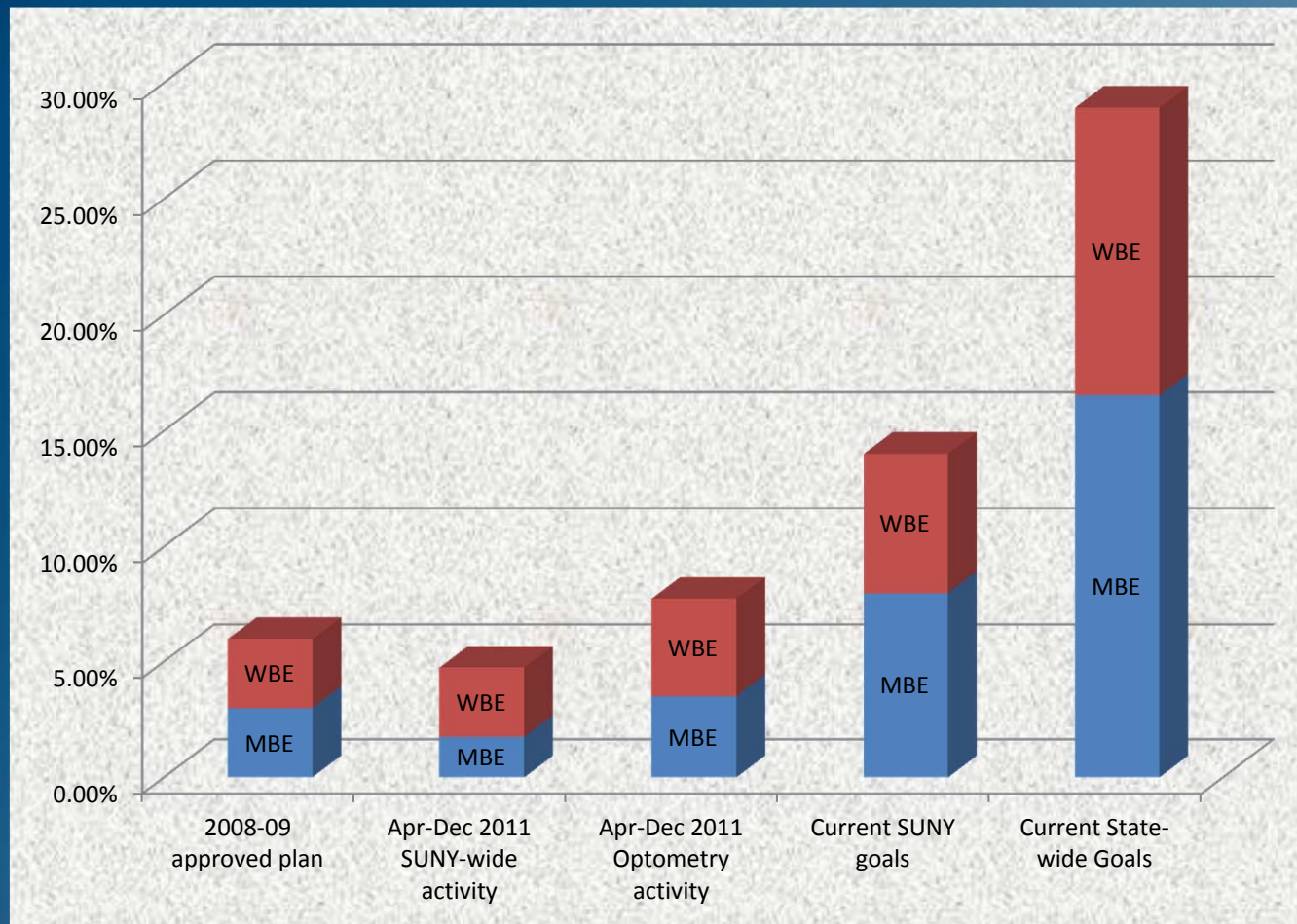
MWBE



YTD Activity April - December 2011

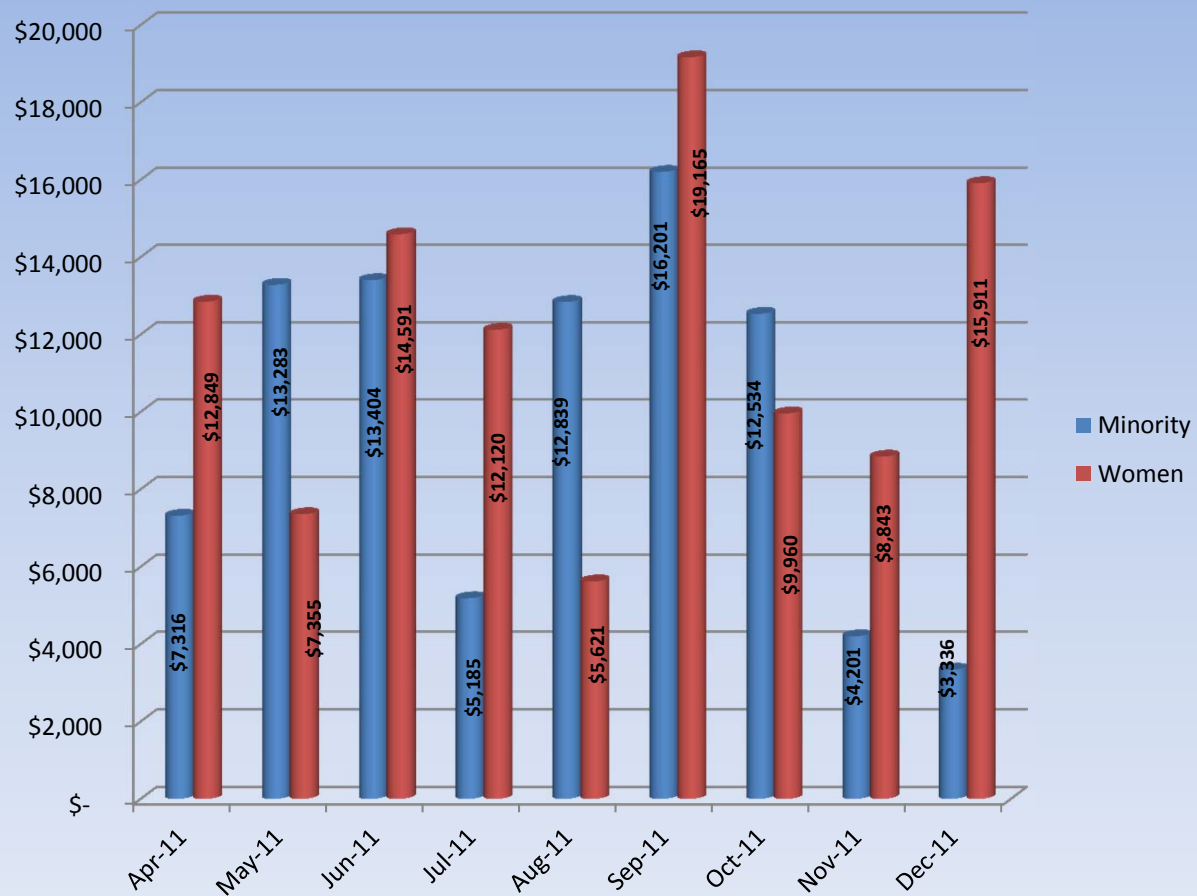


MWBE



MWBE

Monthly Activity (MWBE only)



On the Horizon

1. Finalized EHR contract needs to be implemented
2. New Phone contract
 - Discovery Phase Complete
 - Short List of Vendors
3. Equipping Fitness Center
4. Reporting requirements (DOH, NSF)
5. SFS (new State Financial System – 4/12)
6. Budget Methodology, e.g., instruct. %, peers, performance



Phone System

Old Phone System	New Phone System
Contract has ended (currently approx. \$15K monthly)	Newer technologies (projected monthly might be under \$5K)
Moves, Adds, Changes reliant on Verizon	MACS, under VOIP would be internal (quicker turn-around time)



Let's discuss...

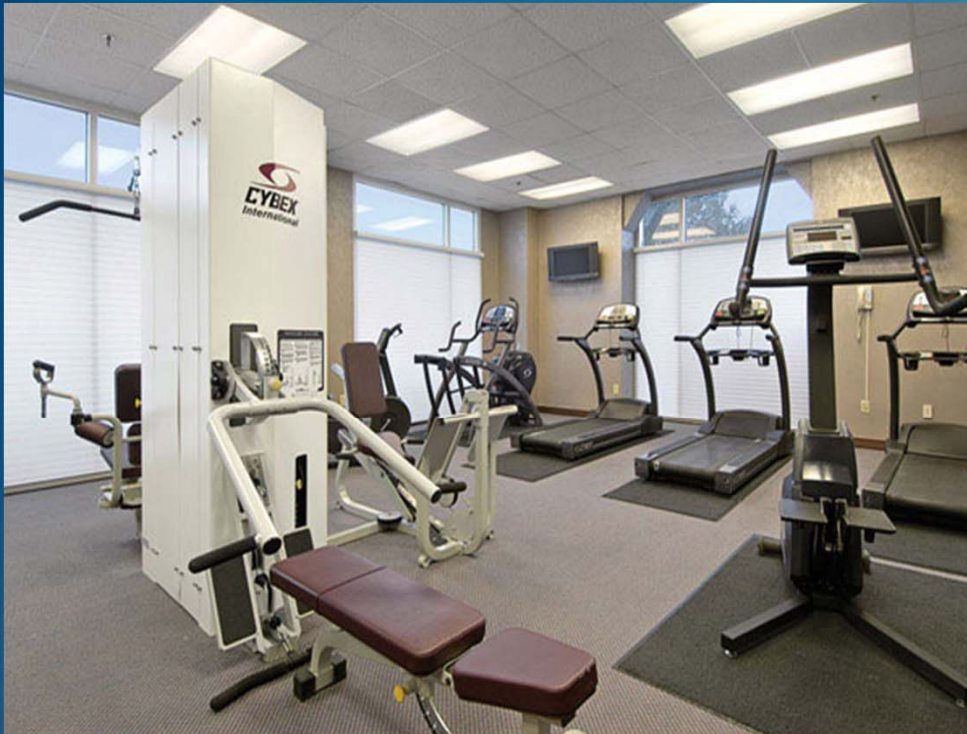
...The Fitness Center



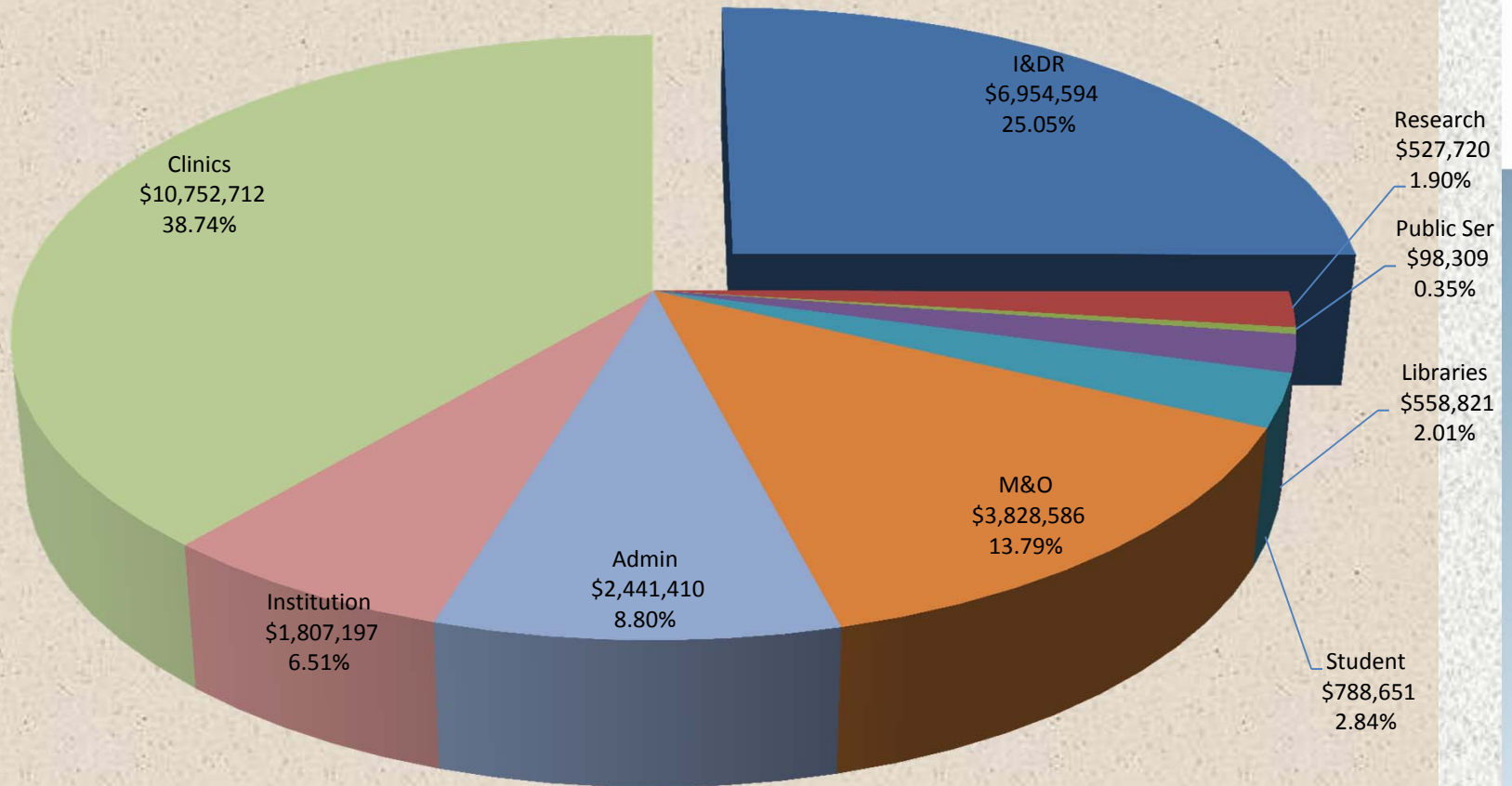
Though the fitness center will NOT include a pool....



It will be another resource for which we, as campus community, can be proud. It will be equipped with commercial grade equipment, and enable students and staff to enjoy workouts.



2011-2012 Allocation based on NACUBO functions of expenditures



Includes State Core and Distributed IFR allocation total \$27.758M



Information Technology Services

Information Technology Services (ITS) addresses the information technology and media services needs for the educational, administrative, clinical and research areas of the College. ITS provides consultation to the College community through an active process of needs assessment, planning, development, selection, implementation, administration, training and support.



IT Highlights in 2010-11

- Provide educational technology tools that enhance teaching and learning
- Jenzabar Internet Campus Solution (JICS) portal enhancements
- Electronic Health Record System
- Redesign of UEC and College websites
- Expansion/use of IT Video Conferencing and Training Center



Tools to Enhance Teaching and Learning

- Added JICS web portal grade entry portlet for grade entry by faculty; currently testing
- Increased integration of Moodle course management system with TurningPoint and Scantron
- Expanded use of CourseEval course evaluation system and established course evaluations for academic courses and clinical teaching
- Began implementation of new CE system
- Expanded use of TurningPoint student response system, including quiz taking



JICS Portal Enhancements

JICS portal enhancements:

- Faculty grade entry
 - Pilot successful in Spring Semester 2011
 - Use for Fall Semester 2011
- Future enhancements in AY 2011-2012:
 - Online payments
 - Update: Online tuition payment now available
 - Integration with Moodle and FirstClass



Electronic Health Record System

- ITS assisted in the evaluation and final selection of EHR vendor – Versasuite
- Besides EHR, the patient management system (PM – scheduling and billing) will also be replaced with Versasuite
- Implementation will take place during AY 2011-2012



Redesign of UEC and College Websites

- ITS assisted with DCF to redesign UEC website
 - New branding elements (logo, colors)
 - Enhanced Imagery (graphics, images, video)
 - Web tool components (text sizing, contrast)
 - Enhanced user experience
- Redesign of College website scheduled for AY 2011-2012
 - Update: Launched October 28, 2011
 - Further revisions are ongoing



IT Video Conferencing and Training Center

- Internal Staff Training
 - Compliance
 - EHR
 - Moodle
- External Training
 - MS Office
- Students
 - Integrative Seminar/EHR



IT Video Conferencing and Training Center (cont.)

- Video Conferencing
 - SUNY inter-campus
 - Online collaboration with Wenzhou Medical College



2011-2012 Action Plan Highlights

- EHR Implementation
- Phone system
- Jenzabar System Upgrade
- FirstClass Email Upgrade (completed 12/28/2011)
- Complete revisions/enhancements to College website

*While working around 3rd Floor Construction

- UPS Installation – 3rd Floor Data Center (room 305)
- HVAC Installation – 3rd Floor Data Center, Main IT Office (room 304)
- The Center for Student Life and Learning



BUILDING & CAPITAL PROJECTS

Facilities Master Plan July 2011

- Support the College's academic mission and strategic vision by providing criteria and guidelines for campus and facility improvements.
- Improve the built environment in a way that facilitates learning by identifying opportunities for enhancement, maintenance, and improvement.
- Strengthen current and future campus program uses by identifying strategies for demolition, rehabilitation, modernization, conversion, expansion, and new construction.
- Guide future capital funding requests by identifying and prioritizing future projects for the target period of 2013 – 2023, with consideration for projects extending beyond this horizon.



Building & Capital Projects

FMP Contents:

- Phases I –V
















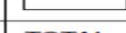
Campus Profile
Assessment of Conditions
Analysis of Space Needs
Concept Alternatives
Final Recommendation

- Appendices A, B, C



E. STATISTICAL DATA

DISTRIBUTION OF SPACE BY MAJOR TYPE

	EXISTING	NASF
1.1 Classrooms		2,069
1.2 Lecture Halls		4,696
2.1 Teaching Labs		14,441
2.2 Individual Study Labs		0
2.3 *Dept. Research Labs		9,728
2.4 Faculty & Staff Offices		16,490
2.5 General & Special Use		266
3.0 Health & Physical Ed.		0
4.0 I.T.		4,187
5.0 **Organized Activities		34,657
6.0 *Organized (Sponsored) Research		300
7.0 Public Services		0
8.0 Assembly & Exhibition		5,543
9.0 Library		11,377
10.0 Student/Faculty Activities		8,854
11.0 Student Health Services		0
12.0 General Admin.		14,739
13.0 Central Services		2,143
14.0 Building Services		3,870
15.0 Inactive/Unusable Space		4,145
TOTAL		137,505



BUILDING & CAPITAL PROJECTS

Projects completed in 2008-13 capital cycle:

- Building exterior, including windows (\$6.14 M)
- Fire Alarm System (\$2.36 M)
- Elevators (\$1.75 M)
- HVAC Controls & Balancing (\$3.44 M)
- Numerous minor rehab and repair jobs (\$100 K per year over 5 years)



BUILDING & CAPITAL PROJECTS

Projects active in 2008-13 capital cycle:

- Rehab HVAC Systems I (\$4.67M)
- Rehab HVAC Systems II (\$4.63 M)
- Rehab Electrical Systems (\$6.08 M)
- Rehab Research Floors (\$2.36 M)
- Lobby Renovations (\$3.51 M)
- Center for Student Life & Learning (\$9.28 M)
- Minor rehab and repair jobs (\$100 K per year on-going)



Building & Capital Projects



Campus M&R Projects

- Clinic floor improvements
- Lighting Control System in Schwarz Theater
- Restroom upgrades
- Other PM jobs involving MEP systems
- Expansion of 2nd floor lecture hall to 88 seats













Thank
You

